

**Constitution and Bylaws
of the
Hygienists' of Indiana- Political Action Committee**

ARTICLE I Name and Definition

The name of this Committee is the Hygienists' of Indiana- Political Action Committee, hereinafter referred to as the Committee or HI-PAC. It is a voluntary, non-profit, unincorporated Committee of individual dental hygienists and others and is not affiliated with any political party, The committee is an independent, autonomous organization and is not a branch or subsidiary of any national, state, or other political committee.

ARTICLE II Purposes

The purposes of the Committee are:

1. To promote and strive for the improvement of the government by encouraging and stimulating dental hygienists and others to take a more active and effective role in governmental affairs.
2. To encourage dental hygienists and others to understand the nature and actions of their government as to important political issues and as to the records of office holders and candidates for elective office.
3. To assist dental hygienists and others in organizing themselves for effective political action and in carrying out their civic responsibilities.
4. To support those candidates whose political principles promote IDHA's purposes, policies, and goals.
5. To do any and all things necessary, or desirable, for the attainment of the purposes stated above.

ARTICLE III Membership and Contributions

Section 1 Members

Active and sustaining membership shall be available to any Licensed Dental Hygienist, his/her spouse, members of his/her family, and others. The HI-PAC Board of Directors (BOD) is authorized to establish additional categories of membership. Individuals may contribute without electing membership status. A copy of these bylaws will be distributed upon request to a member.

Membership status:

1. Platinum \$75 and up
2. Gold \$50 to \$74
3. Silver \$25 to \$49
4. Bronze Up to \$24

Section 2 Contributions

Contributions to HI-PAC shall be subject to the approval of the BOD and such funds shall be disbursed at its discretion.

ARTICLE IV Dissolution

In the event of dissolution of HI-PAC, all available funds shall be contributed to an organization or candidates whose positions are consistent with those of this HI-PAC, or the funds may be returned pro-rata to contributors.

ARTICLE V Directors

Section 1 Duties

The management of HI-PAC shall be vested in a BOD which shall have general supervision and control of all policies and activities of the Committee. The members shall serve without compensation

Section 2 Composition

The BOD shall consist of 5 members. The members shall be Licensed Dental Hygienists who are members of HI-PAC.

Section 3 Selection and Terms

The term of office of the directors shall be two years. The IDHA House of Delegates shall elect five members to serve as Directors; two in even numbered years and three in odd numbered years. Vacancies occurring on the BOD shall be filled by the IDHA BOD, and this appointed HI-PAC Director shall then serve the unexpired term if his/her predecessor. No member shall serve more than three full terms of two years each.

ARTICLE VI Officers

Section 1 Designations, Election, and Terms

The general officers of the Committee shall be a Chair and Treasurer. The officers shall be elected by the BOD from among the members of the BOD at its annual meeting. The Chair shall serve a one year term but may not serve more than two years in that office. The Treasurer shall serve a one year term but may serve as many as six years in that office.

Section 2 Chair

The Chair shall be the chief executive officer of HI-PAC and shall be an ex-officio member of all committees. He/she shall preside at meetings of the BOD or appoint another HI-PAC Director to chair in his/her absence.

Section 3 Treasurer

The Treasurer shall perform such duties as are customarily performed by the Treasurer of a committee or as prescribed by the BOD. The Treasurer shall be the custodian of funds of HI-PAC. He/she shall collect all dues and other funds of the organization. He/she shall disburse all monies of HI-PAC in accordance with the instructions of the BOD. He/she shall keep full and accurate accounts, shall present financial statements, shall prepare, sign, and file all reports to governmental authorities required by law or directed to be filed by the BOD. The Treasurer shall give bond in such sum as may be fixed by the BOD- the premium on such bond to be paid by HI-PAC.

Section 4 Vacancies

The BOD shall elect a new Chair or Treasurer from the BOD should an office become vacant or if the Chair or Treasurer should fail to act. An officer elected to fill a vacancy shall serve the unexpired term of his/her predecessor.

ARTICLE VII Meetings

Section 1 Annual Meeting

The annual meeting of the BOD shall be held at the IDHA Annual Session.

Section 2 Special Meetings

Special meetings of the BOD shall be called by the Chair on his/her initiative or upon the request of three Directors.

Section 3 Quorum

Four Directors shall constitute a quorum.

ARTICLE VIII Committees

The BOD shall establish special committees as necessary and desirable for carrying out purposes and objectives. The chairs and members of such subcommittees shall be appointed by the Chair, subject to approval by the BOD.

ARTICLE IX Books, Records, and Finances

Section 1 Books and Records

HI-PAC shall keep correct and complete books and records of an account. HI-PAC's books of account shall be audited at least once a year. The auditor shall be named by the Chair with the approval of the BOD.

Section 2 Deposits

The funds of HI-PAC shall be deposited to the credit of HI-PAC in such banks or other depositories as the BOD may select.

Section 3 Contributions and Expenditures

No contribution shall be accepted and no expenditure shall be made on behalf of HI-PAC at a time when there is a vacancy in the office of Chair or Treasurer.

Section 4 Fiscal Year

The fiscal year shall be determined by the BOD.

ARTICLE X Parliamentary Authority

The rules contained in the current edition of Roberts Rules of Order, Newly Revised shall cover this Committee in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules the Committee may adopt.

ARTICLE XI Amendments to the Constitution and Bylaws

This Constitution and Bylaws may be altered, amended, or replaced. A new Constitution and Bylaws may be adopted by two-thirds of the members of the BOD provided that at least thirty days written notice is given of the intention to alter, amend, repeal, or adopt a new Constitution and Bylaws at such meeting.

Revised April 2006