



SPONSOR/EXHIBITOR CONTRACT – IDHA 2018 ANNUAL CONFERENCE

(Please print clearly. IDHA will publish the company name as shown.)

Company Information

Company Name: _____

Mailing Address: _____

City, State, Zip: _____

Phone: _____

Company Website: _____

NOTE: Be sure and carefully read the Benefits criteria and the additional information included on page two of the Sponsor/Exhibitor Category Selection and Payment form, regarding linking your Company's web site and importing your logo.

Sponsor/Exhibitor Information (please designate by circling Sponsor, Exhibitor, or both)

Contact Person (one name only): _____

Contact Phone: _____ Contact Email: _____

Sponsor/Exhibitor Name(s) (please list **all attending**): _____

Names of Exhibitors at Exhibit Table (two chairs provided):

1. _____ 2. _____

Will you need name badge(s)? Yes _____ No _____

Number attending lunch: _____ Any Dietary Restrictions? (Please list and identify for whom): _____

Sponsor/Exhibitor Levels

Please use the Sponsor/Exhibitor Category Selection and Payment form included in the packet to make your selection.

NOTE: Companies wishing to sponsor a CE speaker, please contact IDHA Central Office for details. Any company **fully sponsoring a speaker** will be considered an **Elite/Platinum Sponsor**.

Additional Options to Promote Your Company:

Samples: _____ Qty: _____ Promotional Items: _____ Qty: _____

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Please ship by October 1 to: IDHA Central Office, 1350-C Southport Road, Indianapolis, IN 46217

By signing this contract, I agree to abide by the terms and conditions set forth in the contract and the accompanying Sponsor/Exhibitor Category Selection and Payment form.

Signature and Company Title

Date

2018 Annual Conference Sponsorship/Exhibit Benefits and Category Selection

Benefits	Elite/Platinum Sponsor \$1,000-1,500	Gold Sponsor \$800	Silver Sponsor \$600	Bronze Sponsor \$500	Elite Exhibitor \$600	Platinum Exhibitor \$500	Exhibitor Only \$175
Company's logo with a link to its website will be placed on IDHA's website with all communications related to the event and thereafter for the specified time*	12 months	6 months	3 months	1 month	N/A	N/A	N/A
Company's name listed in all IDHA publications	12 months	6 months	3 months	1 month	N/A	N/A	N/A
Company's name included on: 1) Sponsor/Exhibitor list distributed in attendee registration packets 2) Sign posted at the event	✓	✓	✓	✓	✓	✓	N/A
Exhibitor's name listed on IDHA website as exhibitor	✓	✓	✓	✓	✓	✓	N/A
Exhibit Table: One 6-ft or 8-ft skirted table & two chairs <i>(Additional tables may be available upon request, for an additional fee of \$20 if space is available)</i>	Included	Included	Included	Included	Included	Included	Included
Verbal recognition during the event	✓	✓	✓	✓	✓	✓	✓
Please place an "X" in the appropriate box to mark your selection (select one only)							

Additional Sponsorship Options

President's Reception: \$1,500 Elite _____ \$1,000 Platinum _____ \$800 Gold _____ \$600 Silver _____

Student Interactive Activity & Room: \$500.00 Bronze _____ \$300 Other _____

Student Lunch: \$1,000 Platinum _____ \$500 Bronze _____

Other (please describe amount and purpose): _____

Sponsoring a Continuing Education Speaker? Yes _____ No _____

(NOTE: Sponsoring a Continuing Education Speaker is considered an Elite/Platinum Sponsorship. Please contact IDHA Central Office for details.)

Additional Sponsorships will include the following benefits:

- Company's logo with a link to its website will be placed on all correspondence related to the event (see additional web links and logo info on page 3)
- Verbal recognition during the two-day event
- Company's name listed on sponsor poster at event

Web Links/Logo Information:

- Web links will be created when the sponsor’s URL and email address are provided.
- Unless otherwise instructed, IDHA will import logo image from the Sponsor’s web page and Sponsor’s permission is expressly given. If the logo image is provided by the Sponsor, image files must be provided in **jpg format with a file size no larger than 20k, 200x150 pixels**.
- IDHA reserves the right to reduce and modify the size of logo images to fit the web page layout. IDHA further reserves the right to place the Sponsor logo links and/or Sponsor name in rotation on the website. Benefits effective immediately upon receipt of registration and payment.
- IDHA appreciates your support by being an exhibitor and/or sponsor during our 2018 Annual Conference. If you have any further questions, please contact IDHA Executive Director Barb Owens at IDHA Central Office (indhacentraloff@gmail.com). IDHA looks forward to seeing you in November.

PAYMENT OF 2018 ANNUAL CONFERENCE SPONSOR/EXHIBITOR FEES

Sponsor/Exhibitor Fee Total:_____

Method of Payment *(please select one):*

- **Company Check**_____
By checking this option, your company acknowledges it will pay by company check.
Make check payable to IDHA and mail to: IDHA
1350-C Southport Rd.
Indianapolis, IN 46217
- **PayPal**_____
By checking this option, your company understands that IDHA will email the contact person a PayPal invoice. *(PayPal fees will be included in the amount due.)*
- **Credit Card** *(Visa or MasterCard only)*_____
If checking this option, please circle the type of card above and fill in the required information below:

Credit Card Number _____

Expiration Date _____ CVN (3-digit number on back right of card) _____

Name on Card _____

Signature _____